

MINUTES OF MEETING OF EASTON PARISH COUNCIL
held on Wednesday 20th May 2009
at Easton Village Hall

PRESENT: Cllr T Smith, Chairman Cllr J Kerr
 Cllr I Melton Cllr P McEwan
 Cllr B Eklid Mrs C Davis, Parish Clerk
 1 member of the public

The meeting opened at 7.30 pm

1 **APOLOGIES:** Cllr M Coney

2 **DECLARATION OF INTEREST**

2.1 Cllr Kerr declared an interest in item 8, Play Area.

3 **MINUTES**

3.1 Minutes of the meeting dated 15th April 2009 were approved and signed. Proposed Cllr Smith, seconded Cllr Melton.

4 **MATTERS ARISING** None

5 **FINANCE**

5.1 The Clerk presented the Financial Report to date which was duly agreed and accepted. Proposed Cllr Kerr, seconded Cllr McEwan.

5.2 Cllr agreed that Heelis & Lodge should be asked to carry out the Internal audit – Clerk to arrange. Clerk advised that she could not find record of Risk Assessment being produced – this was a condition of the last audit. Clerk to speak with her predecessor and SALC on this matter.

Clerk

5.3 Council resolved to put a risk assessment in place by the next meeting.

6 **CO-OPTION OF COUNCILLOR**

6.1 To date, no-one has come forward to fill the vacancy. Clerk to produce another advert which should be placed on the notice board, website and in the parish magazine. Councillors to speak to anyone in the village they think may be interested.

Clerk

All

7 **PLANNING**

7.1 Suffolk Coastal District Council have given permission for the new access to Martley Hall with various conditions attached.

8 **CLERK'S REPORT**

8.1 **Play Area** With the funding now in place, work can commence on the installation of play equipment. Clerk is meeting the contractor on 1st June to finalise the plan and it is hoped that work will be completed within four weeks of commencement.

A work party to be organised to put wire netting along the hedge and plant new hedging to fill in the gap. Councillors to inspect the site following the meeting.

Cllr Kerr to pass a copy of the agreement on the land to the Clerk and this to be checked in order that Council is covered for public liability purposes.

Cllr Kerr

8.2 **Cemetery** Clerk had obtained a quote from Simon Cox for strimming around the gravestones which amounted to £186.50. Following this quote Nigel Wright agreed to continue with the work this year with the help of John Rook. Cllr Smith also offered to help.

8.3 **Highways** Steve Aldous has visited the village and agreed to repair the pothole and to have the pavement from the kennels to the footpath cleaned. He will also try to get the pavement kerbed and resurfaced but this may have to come in next years budget.

8.4 **Village Tidy Up** Very successful with 16 people, including 4 councillors in attendance. A thank you note was sent to all villagers who helped.

8.5 **Village of the Year Competition** Clerk has completed the application And a copy will be circulated. The judging will take place on 18th June.

9 **AGENDA ITEMS FOR NEXT MEETING**

9.1 Play Area Update
Cemetery – consideration for acquiring more land
Village hall VAT repayment plan
Beryl Webster memorial
School Lane – traffic speed

10 **DATE OF NEXT MEETING** Wednesday 22nd July at 7.30 pm

The meeting closed at 9.30 pm

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Chairman

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Date