

**MINUTES OF MEETING OF EASTON PARISH COUNCIL**  
**held on Wednesday 18<sup>th</sup> June 2009**  
**at Easton Village Hall**

**PRESENT:** Cllr T Smith, Chairman                      Cllr J Kerr  
                  Cllr I Melton                                      Cllr P McEwan  
                  Cllr B Eklid                                              Cllr M Coney  
                  Mrs C Davis, Parish Clerk

The meeting opened at 7.30 pm

1        **APOLOGIES:**            None

2        **DECLARATION OF INTEREST**

2.1     Cllr Kerr declared an interest in item 6, Play Area.

3        **MINUTES**

3.1     Minutes of the meeting dated 20<sup>th</sup> May 2009 were approved and signed. Proposed Cllr Eklid seconded Cllr McEwan

4        **FINANCE**

4.1     The Clerk presented the Financial Report to date which was duly agreed and accepted. Proposed Cllr Kerr, seconded Cllr Melton.

4.2     With minor alterations, Council approved the Risk Assessment. It further approved and signed the Asset Register, Financial Regulations, Statement of Accounts and answered the questions and approved the Annual Governance Statement. Approved Cllr Kerr, seconded Cllr Eklid

4.3     The Clerk was asked to check charges against budget before the next meeting and also to find out if SCL were given a specific number of grass cuts for the year. Clerk

4.4     The Clerk was asked to diarise quarterly budget checks together with other checks as per the risk assessment. Clerk

5        **CO-OPTION OF COUNCILLOR**

5.1     Three applications had been received and these were duly considered by the Council. Following this a ballot took place and Mr Jonathan Duggan was duly accepted by Council as the co-opted member. Clerk was asked to write to him and to arrange for him to sign the Declaration of Acceptance and complete the Register of Interests. Clerk

5.2     Clerk was further asked to write to the other two applicants thanking them for their interest and suggesting that they may wish to stand at the next election and also encouraging them to attend future Council meetings . Clerk

**6 PLAY AREA**

- 6.1 Council were informed that ten parents and Councillors carried out work to clear the site ready for installation of the equipment. However, the hedge will require a little more work. Cllr Kerr agreed to ask if Kerr Farms could cut the top and outside of the hedge in the autumn time. He further agreed to supply fencing and posts to go inside the hedge if the village would supply the manpower. This was agreed. Cllr Kerr
- 6.2 Clerk to enquire whether SCDC currently have any hedging schemes that would be helpful for filling in the gap in the hedge. Clerk
- 6.3 Cllr Kerr's solicitors are currently drawing up a new lease agreement on the land between Mrs Jill Kerr and Easton Parish Council giving a long term lease on a peppercorn rent and allowing for equipment to be erected.
- 6.4 Clerk was asked to find out whether planning permission is required for the erection of play equipment and also to ensure the field is a properly designated outdoor play space. Clerk

**7 AGENDA ITEMS FOR NEXT MEETING**

- 7.1 Play Area Update
  - Cemetery – consideration for acquiring more land
  - Village hall VAT repayment plan
  - Beryl Webster memorial
  - School Lane – traffic speed
  - River Deben

10 **DATE OF NEXT MEETING** Wednesday 22<sup>nd</sup> July at 7.30 pm

The meeting closed at 9.30 pm

.....  
Chairman

.....  
Date